

Merchantville, NJ

December 13, 2004

A regular meeting of Borough Council was held at 7:30 PM, Monday, December 13, 2004. Mayor Patrick J. Brennan presided.

Pledge of Allegiance and Silent Prayer were observed.

Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Madden, North, Pagano, Zeiders, Alloway and Finnegan

Council Absent: None

Solicitor Higgins and Borough Clerk Thomas were present.

PUBLIC HEARING:

ORDINANCE – SALARIES & WAGES [POLICE 2005]: Mayor Brennan opened the public hearing on the following ordinance:

04-25

AN ORDINANCE FOR THE BOROUGH OF MERCHANTVILLE IN THE COUNTY OF CAMDEN AND STATE OF NEW JERSEY ENTITLED "SALARIES AND COMPENSATION"

There being no public comment, the hearing was closed.

PUBLIC:

INTRODUCTION OF NEW POLICE OFFICER: Mr. North explained the selection process, as well as the role played by the Police Review Board. Robert S. Roseboro was then sworn in as a Police Officer by **Mayor Brennan**.

INTRODUCTION OF NEW CHIEF OF POLICE: Mr. North presented Wayne K. Bauer, Chief of Police, to Council. **Mayor Brennan** performed the swearing in. Chief Bauer thanked Mayor and Council for the opportunity and commented that retired Chief Robert Ward has left very large shoes to fill.

ENGINEER'S REPORT:

Thomas Cundey, Remington & Vernick Engineer's, provided an update of Borough projects. Due to the cold weather, construction projects are moving along slowly. **Mr. North** requested that CDBG projects be bid during the winter months in an effort to obtain the lowest possible cost for the Borough. **Mayor Brennan** suggested the bid be published in January and commented that the Planning Board will be very busy in the beginning months of 2005.

BID RESULTS: P/W HEATER:

Joseph Brickley, Consulting Engineer Services, summarized the submitted bids. The apparent low bidder was Air Control Technology at \$20,715. **Mayor Brennan** inquired to the additional heating unit to be installed in the Public Works Garage office area. A grant has been submitted to the State to fund the tennis courts refurbishment but there has been no reply to date. The basketball courts at

the Community Center are not large enough to support a conversion to tennis courts. **Mr. North** asked about the practicality of transforming the area into racquetball courts. The related costs would be comparable to the rejected bids of the tennis courts. The Stormwater Management Plan is being prepared. On the motion of Mr. Zeiders and second of Mrs. Madden, Council unanimously accepted the bid from Air Control Technology in the amount of \$20,715.

Angel Morales, 8 North Cove Road, described his parking situation to Council and requested permission to park alongside the Public Works Garage. **Mr. Finnegan** will contact Mr. Morales to discuss to issue.

APPROVAL OF MINUTES: 6/14/04 AND 7/12/04 REGULAR MEETINGS: On the motion of Mrs. Madden and second of Mr. Pagano, Council approved the minutes from the 6/14/04 and 7/12/04 regular meetings were accepted.

CORRESPONDENCE:

Camden County Freeholders: Mayor Brennan announced that the County Freeholders would be holding a public meeting at the Community Center on January 20 at 5:30. He encouraged everyone to attend if possible.

COUNCIL REPORTS:

MR. NORTH attended the recent Neighborhood Watch and Helping Hand meeting. The Borough held a Safety Meeting on December 10. The OEM will be purchasing radios. The Police and Court reports were delivered. Rosemary Kelly has switched to part-time and someone is being sought to fill her position during those hours.

MR. ALLOWAY congratulated Mr. Pagano for his efforts regarding the Christmas Parade. The Board of Health has contacted Camden Catholic High School regarding the meningitis scare. The 2005 Borough calendars are being compiled and any additions should be submitted immediately.

MR. FINNEGAN stated that the Public Works Department performed a town wide leaf clean up in coordination with the Borough of Collingswood on November 20.

MR. PAGANO thanked Mr. Beckett for his assistance with both the Tree Lighting and Holiday Parade. A report was given regarding the Holiday parade and it's participants. The MEMS report was given. The response rate was down to 40%. **Mayor Brennan** asked that Mr. Pagano analyze the situation closely in cooperation with Mr. North. On the motion of Mr. Pagano and second of Mr. Finnegan, Council unanimously approved the closing of the MEMS squad if public safety was jeopardized.

MR. ZEIDERS delivered the Buildings and Grounds report. The Borough Garage Pre-Bid meeting was held on December 10 and bids are due December 30 at 2:00 PM. William Walker has been performing excellent work in and around Borough Hall as Buildings and Grounds Laborer. The Fire Department report was delivered. The Division of Fire Safety has performed all inspections for 2004.

MRS. MADDEN delivered the Historic Preservation Commission report. NPP is receiving applications for grant monies. The Department meetings have experienced very poor attendance. The BID

Advisory Board held a meeting that was also poorly attended. **Mr. Brennan** asked Council members to begin speaking to residents regarding volunteering for various Borough projects and organizations.

ADMINISTRATOR REPORT:

John Fry, Borough Administrator, updated Council on the Administration Office. Would like to recruit new members for the BID Advisory Board. A new phone service will be installed in the immediate future for both local and long distance. Reports were given for the Tax and Finance Departments. The minutes have been brought up to date in draft form and will be submitted to Council as soon as they are proof read. Employee Performance Evaluations have begun for 2004. Would like to pursue Department Performance Evaluations in the future.

OLD BUSINESS:

ORDINANCE ADOPTION – SALARIES & WAGES [POLICE 2005]: On the motion of Mr. North, second of Mr. Pagano and a unanimous roll call vote, Council adopted the following ordinance:

04-25

AN ORDINANCE FOR THE BOROUGH OF MERCHANTVILLE IN THE COUNTY OF CAMDEN AND STATE OF NEW JERSEY ENTITLED "SALARIES AND COMPENSATION"

NEW BUSINESS:

FINANCIAL REPORTS: On the motion of Mrs. Madden, second of Mr. North and a unanimous roll call vote, Council approved the Chief Financial Officer's Report of Cash Receipts for November 2004 and the Abbreviated Budget Status as of November 30, 2004.

RESOLUTION – CURRENT FUND & SEWER UTILITY FUND TRANSFERS: On the motion of Mrs. Madden and second of Mr. Alloway, Council unanimously approved the following resolution:

R04-141

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING TRANSFERS IN THE CURRENT FUND AND SEWER UTILITY ACCOUNTS

BE IT RESOLVED, that the Chief Financial Officer is hereby authorized to make the following ledger transfers in the "Current Fund" Account:

FROM:

POLICE DEPARTMENT O/E	
COMPUTER EXPENSE (4-01-25-745-262)	\$1,000.00
GENERAL ADMINISTRATION O/E	
NEWSLETTERS (4-01-20-701-254)	500.00
FIRE DEPARTMENT O/E	
OFFICE EQUIPMENT/SERVICE (4-01-25-752-215)	300.00
ADMINISTRATION (4-01-25-752-251)	600.00
TRAINING (4-01-25-752-240)	400.00
SOLID WASTE COLLECTION O/E	
UNIFORMS/WORK CLOTHING (4-01-26-770-235)	1,300.00
SOLID WASTE COLLECTION S/W	
LABOR-SOLID WASTE (4-01-26-770-102)	2,000.00
DUMP CONTRACT (4-01-32-837-251)	5,000.00
ENGINEERING SERVICES O/E	

ENGINEER (4-01-20-715-251)	500.00
AID TO VOLUNTEER AMBULANCE O/E	
UNIFORMS/ WORK CLOTHING (4-01-25-750-235)	500.00
TOTAL	\$12,100.00

TO:

OTHER PUBLIC WORKS O/E	
TRAFFIC LIGHTS (4-01-26-775-253)	\$1,000.00
TELEPHONE O/E	
TELEPHONE – TAX OFFICE (4-01-31-827-280)	500.00
TELEPHONE - FIRE (4-01-31-827-283)	300.00
TELEPHONE - STREET AND ROADS REPAIRS (4-01-31-827-287)	400.00
UTILITIES (ELEC/NAT GAS/OIL)	
UTILITIES – FIRE (4-01-31-830-283)	1,000.00
GASOLINE/DIESEL	
GASOLINE/DIESEL – SOLID WASTE COLLECTION (4-01-31-833-285)	900.00
STREETS AND ROADS MAINTENANCE O/E	
MISC (4-01-26-765-290)	2,000.00
VEHICLE MAINTENANCE O/E	
SOLID WASTE (4-01-26-767-285)	5,000.00
MEMS (4-01-26-767-284)	500.00
HISTORIC PRESERVATION COMMISSION	
LEGAL (4-01-21-722-251)	500.00
TOTAL	\$12,100.00

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized to make the following ledger transfers in the "Sewer Utility" Account:

FROM:

SEWER O/E (4-07-55-505-501)	5,100.00
TOTAL	\$5,100.00

TO:

SEWER	
PSA SERVICE AGREEMENT (4-07-55-510-501)	5,100.00
TOTAL	\$5,100.00

RESOLUTION – CAPITAL PURCHASE/INSTALLATION OF P/W GARAGE HEATER: On the motion of Mr. Zeiders and second of Mr. Finnegan, Council unanimously approved the following resolution:

R04-142

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING THE CAPITAL PURCHASE AND INSTALLATION OF A HEATER FOR THE PUBLIC WORKS GARAGE

WHEREAS, the Borough Council of the Borough of Merchantville is desirous of purchasing and installing a heater at the Public Works Garage with Ordinances 51198F, 01-05 and 04-12; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED that a contract be awarded to Air Control Technology, Atco, NJ, for the purchase and installation of one heater system in the amount of \$20,715.00.

RESOLUTION – CAPITAL PURCHASE/INSTALLATION OF CARPET FOR COURT OFFICE: On the motion of Mr. North and second of Mrs. Madden, Council unanimously approved the following resolution:

**R04-143
RESOLUTION**

WHEREAS, the Borough Council of the Borough of Merchantville is desirous of purchasing and installing carpeting in the Municipal Court office in accordance with Ordinance 01-05; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED, that approval has been granted for the purchase and installation of carpeting in the Municipal Court office by Carpet's by Rick Krause, Merchantville, NJ at a total cost of \$800.

RESOLUTION – ESTABLISH PUBLIC DEFENDER SALARY 2004: On the motion of Mr. North and second of Mrs. Madden, Council unanimously approved the following resolution:

**R04-144
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN
NEW JERSEY, AMENDING THE RESOLUTION ESTABLISHING SPECIFIC SALARIES AND
WAGES FOR ALL EMPLOYEES FOR 2004**

WHEREAS, the Mayor and Council of the Borough of Merchantville established the specific salaries of the employees of the Borough of Merchantville by resolution adopted June 14, 2004; and

WHEREAS, said resolution provides for the salary of the Public Defender to be \$8,000.00; and

WHEREAS, it has been determined that the salary of the Public Defender shall be \$10,700.00 pursuant to P.L. 1997 c. 256;

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and Council of the Borough of Merchantville hereby establishes the annual salary for 2004 for the Public Defender to be \$10,700.00 retroactive to January 1, 2004.

RESOLUTION – WAIVE SEWER INTEREST: On the motion of Mr. Alloway and second of Mr. Pagano, Council unanimously approved the following resolution:

**R04-145
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE
OF NEW JERSEY WAIVING INTEREST ON SEWER PAYMENT DUE TO LATE MAILING OF
CERTAIN BILLS**

WHEREAS, sewer bills for eight accounts needed to be hand calculated for the December billing because of errors that had been entered in the computer for prior readings or because prior readings had not been entered in the computer, and,

WHEREAS, the bills were not mailed until November 23, 2004, and,

WHEREAS, any of these eight accounts remaining as unpaid would incur interest for any payments made after December 10, 2004,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Merchantville authorizes the Tax Collector to waive interest on the following sewer account as long as the account is paid on or before December 31, 2004:

Block 24
Lot 1

214 West Maple Ave
Merchantville NJ 08109

RESOLUTION – REFUND DUPLICATE TAX PAYMENTS: On the motion of Mrs. Madden and second of Mr. Finnegan, Council unanimously approved the following resolution:

R04-146**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING THE REFUND OF DUPLICATE TAX PAYMENTS**

BE IT RESOLVED by the Borough Council of the Borough of Merchantville that warrants be drawn to the parties listed below in the designated amount representing a duplicate tax payment as follows:

<u>BLOCK/LOT</u>	<u>NAME & ADDRESS</u>	<u>AMOUNT</u>
39/5	Ms. Jennifer Pietrafitta 1416 Lincoln Dr Voorhees NJ 08043	\$1311.30
44/6.01	Check made payable to: Ms. Jennifer Pietrafitta First American Real Estate Renaissance Towers 3 rd Floor 1201 Elm Streer Suite 400 Dallas TX 75270 ATT: Tax Refunds	\$1588.68
14/17	Check made payable to: First American Real Estate Garden State Investment Group 6601 Ventnor Ave Suite 103 Ventnor NJ 08406	\$1209.96
3/11	Check made payable to: Garden State Investment Group American Tax Funding PO Box 862658 Orlando FL 32886	\$1047.53
	Check made payable to: American Tax Funding	

BE IT FURTHER RESOLVED THAT, all parties have advised that they would like to have a refund rather than applying this payment to subsequent property taxes.

ORDINANCE INTRODUCTION – SALARIES & WAGES [COMMUNITY CENTER]: On the motion of Mr. Pagano and second of Mr. Finnegan, Council unanimously introduced the following ordinance:

04-26**ORDINANCE OF THE BOROUGH OF MERCHANTVILLE IN THE COUNTY OF CAMDEN AND STATE OF NEW JERSEY ENTITLED "SALARIES AND COMPENSATION"**

The public hearing will be held on December 27.

2005 HOLIDAY SCHEDULE: On the motion of Mrs. Madden and second of Mr. Zeiders, Council unanimously approved the following 2005 Holiday Schedule:

MONDAY	JANUARY	17	MARTIN LUTHER KING DAY
MONDAY	FEBRUARY	21	PRESIDENTS' DAY
MONDAY	MAY	30	MEMORIAL DAY
MONDAY	JULY	4	INDEPENDENCE DAY
MONDAY	SEPTEMBER	5	LABOR DAY
MONDAY	OCTOBER	10	COLUMBUS DAY
TUESDAY	NOVEMBER	8	ELECTION DAY
FRIDAY	NOVEMBER	11	VETERAN'S DAY
THURSDAY	NOVEMBER	24	THANKSGIVING DAY
FRIDAY	NOVEMBER	25	THANKSGIVING HOLIDAY
FRIDAY	DECEMBER	23	CHRISTMAS HOLIDAY
MONDAY	DECEMBER	26	CHRISTMAS HOLIDAY

PAYMENT OF BILLS: On the motion of Mrs. Madden, second of Mr. North and a unanimous roll call vote, Council approved the following bills for payment:

CURRENT FUND: (PER 12/13/04 CHECK REGISTER)

CHECKS DELIVERED

CHECK #9999, 10065- 10072	\$ 181,801.37
CHECK #10073- 10154	\$ 110,861.27
	<u>\$ 292,662.64</u>

DOG ACCOUNT: (PER 12/13/04 CHECK REGISTER)

CHECK #744	\$ 100.00
	<u>\$ 100.00</u>

GENERAL CAPITAL ACCOUNT: (PER 12/13/04 CHECK REGISTER)

CHECKS DELIVERED

CHECK #1297- 1298	\$ 227,064.06
CHECK #1299- 1304	\$ 8,610.02
	<u>\$ 235,674.08</u>

MERCHANTVILLE SEWER UTILITY: (PER 12/13/04 CHECK REGISTER)

CHECKS DELIVERED

CHECK #1515- 1519	\$ 8,587.46
CHECK #1520- 1521	\$ 34,700.00
	<u>\$ 43,287.46</u>

PUBLIC ASSISTANCE TRUST FUND: (PER 12/13/04 CHECK REGISTER)

CHECK #	\$ -
	<u>\$ -</u>

RECREATION COMMISSION: (PER 12/13/04 CHECK REGISTER)

CHECKS DELIVERED

CHECK #2421- 2424	\$ 935.60
CHECK #2425- 2437	\$ 2,828.84
	<u>\$ 3,764.44</u>

TRUST ACCOUNT - OTHER FUNDS: (PER 12/13/04 CHECK REGISTER)

CHECKS DELIVERED

CHECK #989- 991	\$ 993.69
	<u>\$ 993.69</u>

UNEMPLOYMENT COMPENSATION: (PER 12/13/04 CHECK REGISTER)

CHECK #	\$ -
	<u>\$ -</u>
	<u>TOTAL: \$ 576,482.31</u>

**EXAMINED AND FOUND CORRECT: (SIGNED AGNES A. MADDEN)
DIRECTOR, DEPARTMENT OF ACCOUNTS AND AUDITING**

R04-147

RESOLUTION that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be and is hereby authorized to pay the bills therein.

19/21 SOUTH CENTRE STREET: Mr. Cuzzupe has inspected the property once and will be doing so again before any decision is made regarding the proposed land swap.

ANNOUNCEMENTS: None

PRIVATE SESSION: On the motion of Mr. North and second of Mr. Pagano, Council adjourned to Private Session to discuss personnel matters. The minutes of this session will be available for public review when matters are closed.

APPOINTMENTS – POLICE DEPARTMENT: When Council reconvened, on the motion of Mr. North and second of Mr. Pagano, Council appointed Stephen Morrone as Detective Sergeant and Eric Schmidt as Lieutenant.

REDEVELOPER'S AGREEMENT: Drafts will be provided to Council by noon tomorrow and all responses must be made to Mayor Brennan by Friday.

DEFIBRILLATORS: Mr. North stated that each unit would cost \$1,500. Mayor Brennan proposed that monies be included in the 2005 Capital Budget for the purchase of two machines. Chief Bauer was asked to contact Congressman Andrews' office regarding potential grants to fund these purchases.

ADJOURNMENT: There being no further business, on the motion of Mr. Zeiders and second of Mrs. Madden the meeting was adjourned at 9:30 PM.

OREN R. THOMAS IV
BOROUGH CLERK