

Merchantville, NJ

June 14, 2004

A regular meeting of Borough Council was held at 7:30 PM, Monday, June 14, 2004. Mayor Patrick J. Brennan presided.

Pledge of Allegiance and Silent Prayer were observed. Mayor Brennan asked those in attendance to remember former President Reagan, who passed away recently.

Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Zeiders, Madden, North, Finnegan, Pagano and Alloway (seated at 7:32)

Council Absent: None

Solicitor Higgins and Borough Clerk Thomas were present.

PUBLIC HEARING:

ORDINANCE – GUARANTEE DEBT OF MPWC: Mayor Brennan opened the public hearing on the following ordinance:

04-10

ORDINANCE OF THE BOROUGH OF MERCHANTVILLE GUARANTEEING PAYMENT OF CERTAIN BONDS TO BE ISSUED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION IN CONNECTION WITH THE 2004 NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST PROGRAM

There being no public comment, the hearing was closed.

ORDINANCE – 2004 SALARIES & COMPENSATION: Mayor Brennan opened the public hearing on the following ordinance:

04-11

AN ORDINANCE FOR THE BOROUGH OF MERCHANTVILLE IN THE COUNTY OF CAMDEN AND STATE OF NEW JERSEY ENTITLED "SALARIES AND COMPENSATION"

There being no public comment, the hearing was closed.

PUBLIC:**ENGINEER'S REPORT:**

Thomas Cundey, Remington & Vernick Engineer's, provided an update of Borough projects. **Mayor Brennan** asked that the parking lot at Chestnut Station be examined for the possibility of adding an additional handicapped spot. **Mr. North** inquired to the effect the second phase of the Chestnut Station development would have on parking. Mayor Brennan stated that Conifer would be appearing at the July Planning Board meeting regarding the townhouse construction. The surface of the Community Center basketball court is peeling off and needs to be examined.

Peg Fleming, Women's Club of Merchantville, requested use of the Community Center on October 24 at 2:00 PM for a fundraiser. **Diane Peoples** added that the Women's Club donates over 30,000 hours of community service. The full fee of \$425 is too large for the organization but as a community

group they would like to meet in Merchantville at the Community Center. They would like to pay \$55 fee that is charged for the smaller conference room. On the motion of Mr. Pagano and second of Mr. Alloway, Council unanimously approved the use of the Community Center on October 24 by the Merchantville Women's Club.

Dina Turan, Shade Tree Commission, announced that 37 trees were removed throughout the Borough in 2003. A list outlining scheduled work for 2004, including removals and planting, was provided.

CORRESPONDENCE:

LEAGUE OF MUNICIPALITIES: The annual conference is November 16 to 19. All Council members who are interested in attending should notify Mr. Thomas immediately so registration can be completed.

COUNCIL REPORTS:

MR. NORTH delivered the Police report. The police will alert Neighborhood Watch to the bicycle thefts on Volan Street. Commerce Risk Control Services is holding a Fireworks Safety Training Session on June 17. The Court report was delivered. A preliminary map of the annual car show has been approved and Mr. Koehler will be contacting the County regarding street closures.

MR. ALLOWAY reported that the Board of Health would be performing pool inspections at a cost of \$5 per inspection. The summer edition of the newsletter has been distributed. The Code Enforcement report was given.

MR. FINNEGAN delivered the Public Works report. The ditch along Glenwood Avenue has been cleaned of debris. Merchantville Country Club has been contacted regarding the maintenance of the fence along the Community Center. **Mayor Brennan** stated that previous Public Works staffs' had seven workers and a foreman and additional summer help could be hired and utilized for the excess work. The mileage stipend for the Public Works Supervisor needs to be adjusted for a full-time employee. Mr. North stated that the possibility of not selling the police vehicle this year and transferring it to the Public Works Department should be explored.

MR. PAGANO thanked the Public Works Department, Denise Brouse and Joan Brennan for their efforts in cleaning after the Birthday Celebration. **Mayor Brennan** asked that the registration signs be removed from Alexander Avenue. Delivered the MEMS report for the month of May. MEMS would like to create a bunkhouse in the squad building for duty crews, in an effort to answer calls during the nighttime hours. Parks and Playgrounds begins June 28 and ends July 30. Fifteen councilors have been hired, over 70 registrations have been filed already and the fee is \$100 for a Borough resident and \$125 for a non-resident. The Recreation Commission Golf Tournament is scheduled for September 12.

MR. ZEIDERS delivered the Fire Company report. Regarding Buildings & Grounds, Joseph Brickley of Consulting Engineer Services has completed the specifications on the resurfacing of the Community

Center Tennis Courts. **Mayor Brennan** stated he would like to advertise the specifications to bid as soon as possible. A lighting upgrade and ventilation system upgrade for the Public Works garage is being examined and Mr. Brickley will be consulted on the Borough's options.

MRS. MADDEN stated that the new trashcans would be placed throughout the Business District. Will be attending the County CDBG meeting at the end of the month. Would like to examine enclosing the dumpsters at Chestnut Station.

OLD BUSINESS:

ORDINANCE ADOPTION – GUARANTEE DEBT OF MPWC: On the motion of Mrs. Madden, second of Mr. North and a unanimous roll call vote, Council adopted the following ordinance:

04-10

ORDINANCE OF THE BOROUGH OF MERCHANTVILLE GUARANTEEING PAYMENT OF CERTAIN BONDS TO BE ISSUED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION IN CONNECTION WITH THE 2004 NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST PROGRAM

ORDINANCE ADOPTION – 2004 SALARIES & COMPENSATION: On the motion of Mr. North second of Mrs. Madden and a unanimous roll call vote, Council adopted the following ordinance:

04-11

AN ORDINANCE FOR THE BOROUGH OF MERCHANTVILLE IN THE COUNTY OF CAMDEN AND STATE OF NEW JERSEY ENTITLED "SALARIES AND COMPENSATION"

DISCUSSION – REQUEST FOR PROPOSALS: MAPLE/CHAPEL REDEVELOPMENT AREA:

Mayor Brennan stated he would like to meet with all groups that submitted proposals. Mr. Zeiders briefly explained the proposals to Council.

APPOINTMENTS – BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD: On the motion of Mr. North and second of Mr. Pagano, Council unanimously approved the appointments of Cin Guldin, Robert Hanna, Brad Walker, Agnes Madden, James Irwin, John Wilson M.D., Russell Mutschler, Betsy Bernhardt, Dr. Wallace, Sean Waldron and Angelo Giannopoulos as members of the Business Improvement District Advisory Board.

NEW BUSINESS:

FINANCIAL REPORTS: On the motion of Mr. North, second of Mr. Finnegan and a unanimous roll call vote, Council approved the Chief Financial Officer's Report of Cash Receipts for May 2004 and the Abbreviated Budget Status as of May 31, 2004.

RESOLUTION – 2004 SALARIES & COMPENSATION: On the motion of Mrs. Madden and second of Mr. Finnegan, Council unanimously approved the following resolution:

R04-78

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, NEW JERSEY, ESTABLISHING SPECIFIC SALARIES AND WAGES FOR ALL EMPLOYEES FOR 2004

WHEREAS, the Mayor and Council of the Borough of Merchantville have established the maximum salaries of the employees of the Borough of Merchantville by ordinance adopted June 14, 2004, effective as of July 8, 2004 and retroactive to January 1, 2004; and

WHEREAS, funds have been made available in the 2004 budget as adopted;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Merchantville hereby establishes the following specific salaries for employees, to be effective as of July 8, 2004 and retroactive to January 1, 2004, of the Borough of Merchantville for 2004:

<u>POSITION</u>	<u>SALARY</u>
Mayor	\$ 1,272.82
Member of Council	891.48
Administrator	70,000.00
Administrative Clerk (Per Hour)	10.00
Borough Clerk/Registrar	16,000.00
Borough Treasurer/Chief Financial Officer/Procurement Officer	75,000.00
Procurement Clerk	16,000.00
Finance Clerk (Per Hour)	23.00
Borough Tax Collector	13,100.00
Deputy Tax Collector	13,750.00
Tax Search Clerk	650.00
Tax Assessor	7,386.67
Solicitor	25,625.00
Coordinator – Neighborhood Preservation Program	30,000.00
Planning/Zoning Officer	10,382.00
Code Enforcement Official	10,382.00
Police Chief	92,264.66
Police Secretary	28,092.04
Community Relations Officer	31,880.72
School Traffic Guard (Per Day)	20.00
Meter Attendant (Per Hour)	7.21
Paid Fireman	31,050.00
Part Time Paid Fireman (Per Hour)	12.00
Fire Administrator	2,500.00
Fire Official (annual base)	1,800.00
Fire Official and Fire Inspector (per inspection):	

<u>CLASSIFICATION</u>	<u>PER INSPECTION</u>	<u>PER REINSPECTION</u>
R1	\$ 15.00	\$ 7.00
R2	20.00	10.00
R3	27.00	13.00
R4	54.00	27.00
R5	81.00	40.00
R6	108.00	54.00
SB1	10.00	5.00
SB2	14.00	7.00
SB3	20.00	10.00
SB4	27.00	13.00
SB5	27.00	13.00
MB1	10.00	5.00
MB2	14.00	7.00
MB3	14.00	7.00
BG05	10.00	5.00
Smoke Detector Inspector		1,236.00
Clerk/ Typist (Per Hour)		10.00

Prosecutor	9,500.00
Public Defender	8,000.00
Buildings/ Grounds Caretaker (Per Hour)	23.00
Clean Communities Supervisor (Per Hour)	9.36
Clean Communities Worker (Per Hour)	7.50
Community Center Custodian (Per Month)	25.00
Meeting Cleanup (Per Meeting)	50.00
Salvation Army Program (Per Week)	60.00
Playground Director	1,800.00
Summer Employee (Per Hour)	Start at \$5.50 and add 0.25 for each year of service
Magistrate	15,000.00
Municipal Court Administrator	30,683.05
Deputy Court Administrator	25,750.00
Violations Clerk (Per Hour)	8.99
Wastewater Collection Operator	3,000.00
Utility Clerk	13,750.00

ORDINANCE INTRODUCTION – BONDS & NOTES: CAPITAL IMPROVEMENTS: On the motion of Mr. Alloway and second of Mr. Pagano, Council unanimously approved the introduction of the following ordinance:

04-12

BOND ORDINANCE OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING THE ACQUISITION OF CERTAIN CAPITAL EQUIPMENT AND AUTHORIZING CERTAIN CAPITAL IMPROVEMENTS TO THE BUILDINGS AND GROUNDS IN AND FOR THE BOROUGH OF MERCHANTVILLE; APPROPRIATING THE SUM OF \$179,000.00 THEREFORE; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$170,050.00; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

The public hearing will be held on July 12.

RESOLUTION – STORMWATER MANAGEMENT PLAN [ENGINEER]: On the motion of Mr. Zeiders and second of Pagano, Council unanimously approved the following resolution:

R04-79

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY SELECTING CONSULTING ENGINEER SERVICES TO PROVIDE PROFESSIONAL SERVICES FOR THE PREPARATION OF A STORMWATER MANAGEMENT PLAN

WHEREAS, the Borough Council of the Borough of Merchantville selected Joseph Brickley, PE, of Consulting Engineer Services, as the Borough Special Projects Engineer by resolution dated January 5, 2004; and

WHEREAS, the Borough Council of the Borough of Merchantville desires to contract with Consulting Engineer Services for the preparation of a Stormwater Management Plan for the Borough as required by the new Stormwater Phase II Permitting Regulations and the Stormwater Management Rule, outlined in N.J.A.C. 7:8-4.2; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Merchantville does hereby select Consulting Engineer Services to provide a Stormwater Management Plan as detailed in their June 7, 2004 proposal letter in an amount not to exceed \$7,450.00.

DISCUSSION – BID FOR GENERAL TREE CARE: Mayor Brennan would like to explore the option of coordinating an Interlocal Services Agreement to perform general tree work. Soliciting quotes on a case-by-case basis is also an option that will be researched. On the motion of Mr. Finnegan and second of Mrs. Madden, Council unanimously rejected all bids for general tree care.

APPOINTMENTS – PUBLIC WORKS PROBATIONARY HELPER: On the motion of Mr. Finnegan and second of Mr. Alloway, Council approved the appointments of Matthew K. Williams, 109 Ogden Avenue, Collingswood, and Joseph Hall, 217 Victoria Street, as Probationary Public Works Helpers.

CHANGE OF STATUS – CROSSING GUARDS: On the motion of Mr. North and second of Mr. Alloway, Council approved the change of status of Diane Stellman, 4667 Springfield Avenue, Pennsauken and Benigna Alkis, 6411 Browning Road, Pennsauken, from substitute to full-time crossing guards.

APPOINTMENT – MEMS MEMBER: On the motion of Mr. Pagano and second of Mr. North, Council approved the appointment of Albert Kenney, 2381 48th Street, Pennsauken, as a member of the MEMS.

APPOINTMENT – FIRE COMPANY: On the motion of Mr. Zeiders and second of Mr. North, Council approved the appointment of Ryan Holmes as a member of the Fire Company.

APPOINTMENT – DEPUTY CODE ENFORCEMENT OFFICER: On the motion of Mr. Alloway and second of Mr. North, Council approved the appointment of Daniel Beckett as Deputy Zoning/ Code Enforcement Officer.

APPROVAL OF BILLS: On the motion of Mrs. Madden, second of Mr. Alloway and a unanimous roll call vote, Council approved the following bills for payment:

CURRENT FUND: (PER 6/14/04 CHECK REGISTER)

CHECKS DELIVERED

CHECK #9572- 9585	\$ 168,172.72
CHECK #9586- 9672	\$ 335,019.09
	<u>\$ 503,191.81</u>

DOG ACCOUNT: (PER 6/14/04 CHECK REGISTER)

CHECK #742	\$ 42.60
	<u>\$ 42.60</u>

GENERAL CAPITAL ACCOUNT: (PER 6/14/04 CHECK REGISTER)

CHECK #1262- 1262	\$ 185,000.00
CHECK #1263- 1266	\$ 6,142.75
	<u>\$ 191,142.75</u>

MERCHANTVILLE SEWER UTILITY: (PER 6/14/04 CHECK REGISTER)

CHECKS DELIVERED	
CHECK #1489- 1491	\$ 5,322.21

	<u>\$ 5,322.21</u>
<u>PUBLIC ASSISTANCE TRUST FUND: (PER 6/14/04 CHECK REGISTER)</u>	
CHECK #	<u>\$ -</u>
	<u>\$ -</u>
<u>RECREATION COMMISSION: (PER 6/14/04 CHECK REGISTER)</u>	
CHECKS DELIVERED	
CHECK #2353- 2356	\$ 1,043.27
CHECK #2357- 2367	\$ 1,908.96
	<u>\$ 2,952.23</u>
<u>TRUST ACCOUNT - OTHER FUNDS: (PER 6/14/04 CHECK REGISTER)</u>	
CHECKS DELIVERED	
CHECK #953- 955	\$ 745.29
CHECK #956- 959	\$ 19,275.34
	<u>\$ 20,020.63</u>
<u>UNEMPLOYMENT COMPENSATION: (PER 6/14/04 CHECK REGISTER)</u>	
CHECK #	<u>\$ -</u>
	<u>TOTAL: \$ 722,672.23</u>
EXAMINED AND FOUND CORRECT: (SIGNED AGNES A. MADDEN)	
DIRECTOR, DEPARTMENT OF ACCOUNTS AND AUDITING	

R04-80

RESOLUTION that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be and is hereby authorized to pay the bills therein.

TENNIS COURTS: On the motion of Mr. Zeiders and second of Mrs. Madden, Council unanimously approved the bid specifications for the resurfacing of the tennis courts be published permitting a response for either or both resurfacing and fencing. Further, a response which provides a better price for a delayed completion date will be acceptable.

PUBLIC WORKS LIGHTING: Mr. Zeiders will meet with potential vendors and Mr. Beckett regarding specific needs of the Public Works Building before any quotes are sought.

ANNOUNCEMENTS:

FUND RAISER: Mr. Pagano stated that Fran Montgomery would be hosting a benefit for breast cancer research at the Community Center.

ADJOURNMENT: There being no further business, on the motion of Mrs. Madden and second of Mr. Alloway the meeting was adjourned at 9:00 PM.

OREN R. THOMAS IV
BOROUGH CLERK