

Merchantville, NJ

December 11, 2006

A regular meeting of Borough Council was held at 7:30 PM, Monday, December 11, 2006. Mayor Patrick J. Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Finnegan, Fields, Alloway, North, Pagano and Zeiders

Borough Clerk Thomas and Solicitor Higgins were present.

PUBLIC HEARING:

ORDINANCE – AMEND CH 70, SEWERS: Mayor Brennan opened the public hearing on the following ordinance:

06-11

ORDINANCE OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AMENDING CHAPTER 70, SEWERS, IN THE CODE OF THE BOROUGH OF MERCHANTVILLE

There being no public comment, the hearing was closed.

PUBLIC:

ENGINEER'S REPORT: Thomas Cundey, Remington & Vernick Engineer's, provided an update of Borough projects.

MERCHANTVILLE BUSINESS & RESIDENTIAL DIRECTORIES: HUTCHINSON BUSINESS

SOLUTIONS: Kris Sodano, 209 Saint James Avenue, proposed a new directory of Merchantville of both residents and businesses; would appreciate financial help from Borough from next year's budget. **Mayor Brennan** noted an Economic Development line item within the budget and asked that next years Council examine the proposal and decides on its feasibility. **Janet Hutchinson**, provided copies of other directories (Haddonfield & Barclay Farms) in which she has provided consultation. The new owner of the grocery at 134 East Park Avenue stated he likes the idea of the business brochure for Merchantville; asked about possibility of installing lit neon signage in his store window. **Mayor Brennan** directed Mr. to the Planning Board, where a variance would be required for such signage.

STREET CLOSURE – ARTS FESTIVAL: Harris Sexton, 13 North Centre Street, stated that the Arts & Crafts Festival would like to hold a two day event in 2007 and requested closing down Centre Street from Maple Avenue to Chestnut Avenue from 7:00 AM on Saturday May 19 through 7:00 PM on Sunday May 20. **Mayor Brennan** stated that this seems like a request for next years Council. **Peggy Friend**, Festival Consultant, gave some background on the festivals in Haddonfield and Collingswood where she has participated in the past. Artists will be attending from across the country. **Mr. Alloway** asked if notification could be given at the January 8, 2007 Council meeting. **Bill Rube**, 5 East Chestnut Avenue,

believes that January is very late to know. Mayor Brennan answered that the proposed street closure was on the agenda as a discussion item only and it was not intended to receive a final decision. All information needs to be verified such as Police, Fire and MEMS involvement, as well as speaking with downtown business owners. Also, the County must be petitioned for closing two county roads for 36 hours.

Kris Sodano, Public Events Committee, expressed her gratitude to the Police for their efforts during the "Horse Carriage" event last week.

APPROVAL OF MINUTES: 10/23/06 REGULAR & PRIVATE: On the motion of Mr. Zeiders and second of Mr. Alloway, Council unanimously approved the 10/23/06 regular and private session minutes.

CORRESPONDENCE:

AST: Mr. Higgins read a letter from Mr. Frank Tedesco, Counsel to AST, to Borough Council. **Mayor Brennan** suggested that members of Council review the letter before deciding if it complies with Council's request for financial information. Mr. Higgins stated that he believes that AST's response has complied with the redeveloper's agreement. **Mr. North** agreed that without an approved plan they are in compliance. **Mr. Alloway** stated that this case was obviously going to be litigated.

Department of Community Affairs: Mayor Brennan read a letter he received from the Department of Community Affairs [Local Government Ethics Board] regarding complaints that were filed against him. All complaints have been dismissed and are hitherto closed.

COUNCIL REPORTS:

MR. FINNEGAN provided an update on leaf pickup throughout town. Currently negotiating a new contract with the Public Works employees.

MR. ZEIDERS delivered Fire Department report. Calls to 606 West Maple Avenue are down. Buildings & Grounds Department met with Margaret Westfield regarding refurbishing of the Community Center. Remington & Vernick Engineer's provided specifications for CDBG project at the Senior Community Center.

MR. PAGANO delivered the MEMS report. The Public Events Committee held the tree lighting ceremony and holiday parade last weekend. Thanked Police, Fire and MEMS for their assistance. Annual Brunch with Santa is upcoming at the Community Center.

MRS. FIELDS delivered the Code Enforcement report. The Planning Board will be meeting tomorrow.

MR. ALLOWAY stated that CDBG monies are still available for projects. The street light along Cove Road has been replaced.

MR. NORTH stated that the Borough is currently negotiating with the Police and Public Works Department for new contracts. Delivered the Police and Court reports.

ADMINISTRATOR REPORT: John Fry, Borough Administrator, provided a written report to Mayor and Council and outlined a few of the points.

OLD BUSINESS:

ORDINANCE ADOPTION – AMEND CH 70, SEWERS: On the motion of Mr. Alloway, second of Mr. Zeiders and a unanimous roll call vote, Council adopted the following ordinance:

06-11

ORDINANCE OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AMENDING CHAPTER 70, SEWERS, IN THE CODE OF THE BOROUGH OF MERCHANTVILLE

NEW BUSINESS:

FINANCIAL REPORTS: On the motion of Mr. Alloway, second of Mrs. Fields and a unanimous roll call vote, Council approved the Chief Financial Officer's Report of Cash Receipts for November 2006 and the Abbreviated Budget Status as of November 30, 2006.

RESOLUTION – STATE CONTRACT PURCHASE [MEMS PAGERS]: On the motion of Mr. Pagano and second of Mrs. Fields, Council unanimously approved the following resolution:

R06-102

RESOLUTION AUTHORIZING CONTRACT WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the Borough Council of the Borough of Merchantville, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29©, may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough Council of the Borough of Merchantville has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Borough Council of the Borough of Merchantville intends to enter into a contract with Jan Communications of Pennsauken, New Jersey through this resolution and properly executed contracts, which will be subject to all the conditions applicable to the current State contracts; and

NOW THEREFORE, BE IT RESOLVED, the Borough Council of the Borough of Merchantville authorizes the Purchasing Department to purchase 4 Motorola Minitor IV Pagers from Jan Communications of Pennsauken, New Jersey, State Contract Vendor #A61404, pursuant to all conditions of the individual State contract; and

BE IT RESOLVED, that the Borough Council of the Borough of Merchantville pursuant to N.J.A.C. 5:30-5.5(b), has received a certification as to the availability of funds from the Chief Financial Officer in the amount of \$1,696.00.

RESOLUTION – P-CARD PURCHASING LIMITS: On the motion of Mr. Alloway and second of Mr. Finnegan, Council unanimously approved the following resolution:

R06-103**RESOLUTION APPROVING AND AUTHORIZING SPECIFIC SPENDING AMOUNTS FOR USE OF PROCUREMENT CARDS BY CERTAIN EMPLOYEES OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, N.J.S.A. 40A:5-16 authorized the utilization of Procurement Cards (herein "P-Cards") for the purchase of goods and services for limited transactions; and

WHEREAS, pursuant to the enabling legislation referenced above, certain administrative regulations (N.J.A.C. 5:30-9A.1, et seq.) were promulgated to set forth standards governing the use and sound fiscal management of P-Cards; and

WHEREAS, in accordance with N.J.S.A. 40A:5-16 and N.J.A.C. 5:30-9A.1, et seq. the Borough Council of the Borough of Merchantville is required to adopt an appropriate administrative resolution establishing policies and procedures and authorizing the specific purposes for the use of the P-Cards;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Merchantville as follows:

1. The attached document (Attachment A) sets forth specific spending limits for transaction, day and cycle periods.
2. This resolution and attached document shall be forwarded to the State of New Jersey upon adoption.

RESOLUTION – PUBLIC DEFENDERS SALARY: On the motion of Mr. North and second of Mr. Finnegan, Council unanimously approved the following resolution:

R06-104**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN NEW JERSEY, AMENDING THE RESOLUTION 06-52**

WHEREAS, the Mayor and Council of the Borough of Merchantville established the specific salaries of the employees of the Borough of Merchantville by resolution #06-52 adopted June 12, 2006; and

WHEREAS, said resolution provides for the salary of the Public Defender to be \$6,000.00; and

WHEREAS, it has been determined that the salary of the Public Defender shall be \$9,000.00 pursuant to P.L. 1997 c. 256;

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and Council of the Borough of Merchantville hereby establishes the annual salary for 2006 for the Public Defender to be \$9,000.00 retroactive to January 1, 2006.

DISCUSSION – MAPLE/ CHAPEL REDEVELOPMENT ZONE: Mayor Brennan suggested that Council readvertise for Request for Proposals.

TEMPORARY ZONING OFFICER: On the motion of Mr. North and second of Mr. Alloway, Council unanimously approved the appointment of Fred Koehler as Temporary Zoning Officer.

POLICE HANDGUN PURCHASE: Tabled until December 26.

CHAIRLIFT SERVICE CONTRACT: On the motion of Mr. Pagano and second of Mrs. Fields, Council unanimously approved entering into a year long service contract with , regarding service of the Borough and Community Center chairlifts.

PAYMENT OF BILLS: On the motion of Mr. Alloway and second of Mr. Finnegan, Council unanimously approved the following bills for payment:

CURRENT FUND: (PER 12/11/06 CHECK REGISTER)

CHECKS DELIVERED

CHECK #120647- 12073	\$ 175,556.82
CHECK #12074- 12159	\$ 93,578.42
	<u>\$ 269,135.24</u>

DOG ACCOUNT: (PER 12/11/06 CHECK REGISTER)

CHECK #	\$ -
	<u>\$ -</u>

GENERAL CAPITAL ACCOUNT: (PER 12/11/06 CHECK REGISTER)

CHECK #1397	\$ 801.62
	<u>\$ 801.62</u>

MERCHANTVILLE SEWER UTILITY: (PER 12/11/06 CHECK REGISTER)

CHECKS DELIVERED

CHECK #1589- 1590	\$ 2,297.42
	<u>\$ 2,297.42</u>

PUBLIC ASSISTANCE TRUST FUND: (PER 12/11/06 CHECK REGISTER)

CHECK #	\$ -
	<u>\$ -</u>

RECREATION COMMISSION: (PER 12/11/06 CHECK REGISTER)

CHECKS DELIVERED

CHECK #2683- 2684	\$ 685.00
CHECK #2685- 2693	\$ 3,136.76
	<u>\$ 3,821.76</u>

TRUST ACCOUNT - OTHER FUNDS: (PER 12/11/06 CHECK REGISTER)

CHECKS DELIVERED

CHECK #1094- 1095	\$ 496.84
CHECK #	\$ -
	<u>\$ 496.84</u>

UNEMPLOYMENT COMPENSATION: (PER 12/11/06 CHECK REGISTER)

CHECK #	\$ -
	<u>\$ -</u>

TOTAL: \$ 276,552.88

EXAMINED AND FOUND CORRECT: (SIGNED JOHN N. ALLOWAY)**DIRECTOR, DEPARTMENT OF ACCOUNTS AND AUDITING****R06-105**

RESOLUTION that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be and is hereby authorized to pay the bills therein.

ANNOUNCEMENTS:

Mayor Brennan stated that Lisa Donahue of Bowman & Company, the Borough's longtime auditor has been diagnosed with cancer. Please contact Michelle McKinney in the tax office for Lisa's address if anyone would like to send something.

MERCHANTVILLE TOWN CENTRE EAST PROJECT UPDATE: None

ADJOURNMENT: When Council reconvened, on the motion of Mr. Pagano and second of Mr. Alloway the meeting was adjourned at 8:55 PM.

OREN R. THOMAS IV
BOROUGH CLERK